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| GCPC Student Intake Form □ Intake/Enrollment □ Update |
| ***Class:*****\_\_\_ Advanced ELL \_\_\_\_GCPC \_\_\_\_ MABE 0540**  | ***Intake date*** | ***Social Security Number\*\* Have you attended ABE classes here before?*****\_\_\_no \_\_\_\_ yes \_\_\_\_ another city**  |
| ***Last Name*** | ***First Name*** | ***Middle*** | ***Nickname/Other Name\**** |
| ***Street Address\*\**** | ***City, State\*\**** | ***Zip\*\**** | ***County\**** | ***ISD\**** |
| ***Primary Phone\**** | ***Secondary Phone\**** | ***Email\**** |
| ***Date of Birth*** | ***Gender***\_\_\_ Female\_\_\_ Male | ***Country of Birth\**** | ***Primary Language\**** |
| ***Hispanic /Latino***\_\_\_ No\_\_\_Yes | ***Race***\_\_\_ Amer Indian/ Alaskan Native \_\_\_ Native Hawaiian/ other Pacific Islander \_\_\_ Asian \_\_\_ Two or more races \_\_\_ Black or African American \_\_\_ White  | ***Work Status***\_\_\_ Employed\_\_\_ Employed, to be terminated/separated\_\_\_ Not in Labor Force\_\_\_ Unemployed; last work date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ***Public Assistance***\_\_\_ None \_\_\_ Other\_\_\_ MFIP \_\_\_ SNAP Expiration date: \_\_\_\_\_\_\_\_\_\_\_ \_\_\_ SSI | ***Highest Formal Education Level***\_\_\_ No School \_\_\_ Grades 9-12, no diploma \_\_\_ Some college, no diploma\_\_\_ Grades 1-5 \_\_\_ GED \_\_\_ College / professional degree \_\_\_ Grades 6-8 \_\_\_ HS Diploma \_\_\_ Unknown | ***Ed. Location***\_\_\_ Non-U.S.\_\_\_ U.S. |
| ***NRS Tracking*** *- mark as many as apply*\_\_\_ Cultural barrier \_\_\_ Foster Care \_\_\_ Migrant Worker\_\_\_ Disabled \_\_\_ Homeless \_\_\_ Single Parent\_\_\_ Displaced homemaker \_\_\_ Learning disabled \*† \_\_\_ Ex-offender \_\_\_ Low Income | ***NRS Program*** *- mark as many as apply*\_\_\_ Community Corrections \_\_\_ Other Institutional \_\_\_ Corrections \_\_\_ Workplace Literacy \_\_\_ Family Literacy \_\_\_ Cond Work Referral\_\_\_ Non-NRS  |
|  |
| ***Emergency Contact Name\**** | ***Phone*** |
| ***MFIP Job Counselor Name\**** | ***Agency*** | ***Phone*** | ***Email*** |
| ***Fax*** |
|  |
| ***Goals*** *– Check the SET column to indicate your goals. We will check the MET column when the goal has been achieved.* |
| Set | Met | Goal | Set | Met | Goal | Set | Met | Goal |
|  |  | Get a Job |  |  | Go to College/Trade School |  |  | Get More Involved in Children's Education |
|  |  | Keep my Job |  |  | Become a Citizen |  |  | Read More to Children |
|  |  | Get a Better Job |  |  | Improve Basic Literacy Skills |  |  | Get more involved in Community |
|  |  | Get Promoted in my Job |  |  | Improve English Language Skills |  |  | Write Resume/Incr Job Search Skills |
|  |  | Obtain a GED |  |  | Gain Budgeting Skills |  |  | Gain Computer Related Skills |
|  |  | Raise Accuplacer Score |  |  | Increase Life Skills |  |  |  |
|  |
| ***Barriers*** *– Check the things that may make it difficult for me to come to class/be successful.*  | ***Career Goals*** *– Which types of careers interest you as you plan for your future.*  |  |  |  |
| \_\_\_ Childcare \_\_\_ Work Schedule\_\_\_ Transportation \_\_\_ Lack of Support at home\_\_\_ On going illness \_\_\_ Motivation/Follow-through\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ***\_\_\_*** not sure |  |  |  |
| How did you hear about GCPC classes? \_\_\_Website\_\_\_ Friend/Family\_\_\_ Newspaper Ad\_\_\_ Facebook\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

*\* Not NRS required. \*\*Not NRS required, but strongly preferred. †When marking this box, select Disabled also*. Revised 4/12/17

**Learner Privacy Rights (Tennessen Warning**)

We are required by law to ask for your social security number. You do not have to give us one. Social security numbers may be given to the Minnesota Department of Education, the U.S. Department of Education and the Department of Economic Security. These departments use your social security number to document learning progress for our annual reports. Giving us your social security number is optional but highly encouraged.

The funding for our program comes from state and federal funds. In order to receive funding, we need to provide information about our learners in our program. This is done through our annual reports. The purpose of this report is to provide accountability for our program. The information you share with us does not go to other government agencies unless you request that we do this.

If you are a mandated learner:

You may be required, or mandated, to attend our classes by an agency or organization.

These organizations may include: Work Force Development, Human Services, State and county employers, Your employer

If you are a mandated learner we, will need to share information with that agency or organization. That information includes your progress and attendance. Adult Learning Program does not determine what an excused absence is. If you have circumstances that prevent you from attending classes, you should discuss that with the agency that requires you to come to the center.

We do provide regular attendance reports to the organization that requires you to be here. It is your responsibility to sign in when you arrive and when you leave. Under no circumstances will the Adult Learning Program falsify attendance records.

I agree to allow Riverland Community College to release information regarding my attendance to Austin Adult Learning.

I have read and understand my Privacy Rights.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ESSAY:** Hand write or type your essay. The essay must be included with your application.

**GED STUDENTS:** Please tell us about your journey so far and what your goals are going forward. Please include what has kept you from getting your high school diploma, why you have decided that now is the right time to work toward your GED, what obstacles may get in the way of you getting your GED, how you plan to overcome these obstacles, what your goals are after getting your GED, and how you see the GCPC classes help you obtain these goals.

**ACCUPLACER STUDENTS/OTHER STUDENTS:** Please tell us about your journey so far and what your goals are going forward. Please include a brief history of your academic progress, subjects you enjoyed, subjects that were challenging, activities you participated in during school (if you recently graduated), obstacles you currently have that may keep you from attending class or completing the program, how you plan on overcoming these obstacles, what your goals are after raising your ACCUPLACER scores, and how you see GCPC helping you obtain these goals.